

PURCHASING A PERMIT

Available permit page (left) and payment form page (right).

In order to hunt or fish at West Point oneself and with a guest or trap or collect firewood at West Point, a user requires a West Point permit for that specific activity.

To purchase a permit:

From the West Point iSportsman home page, either click a) "Login" in the Permits card or b) the menu icon in the upper left corner and "Accounts" and "Account Log-In" on the dropdown menu. This takes you to the Account Log In page. Enter your username and password in the appropriate fields and click the green "Log In" button.

Once Logged In: 2) Click blue "Acquire Permits" button. (3) Scroll through permit list, select permit(s) desired via blue "Add to Cart" button. When finished, select blue "View Cart & Checkout" button. Verify items, select blue "Check out" button. (4) Fill out form with your payment, billing, and credit card info then click green "Next" button. (5) Click blue "Make Payment" Button. *You should now have purchased a permit.*

CHECKING OUT OF AN AREA

Check-In Selection Page (upper left), Area selection page (upper right)

West Point requires all users hunting in any area and all users fishing in training areas to be checked in when afield.

In Order to Check In To An Area:

1) From the West Point iSportsman home page, either click a) "Login" in the Check-In/Out card or b) the menu icon in the upper left corner and "Accounts" and "Account Log-In" on the dropdown menu. This takes you to the Account Log In page. Enter your username and password in the appropriate fields and click the green "Log In" button.

Once Logged In: 2) Click on the blue "Check-In/Check-Out" button and then click the blue "Check In" button. 3) Next, select the activity you are going to take part in e.g. Big Game Hunting, Fishing, etc. 4) Read the Acknowledgement Notices and click the blue "I Accept" button for pop-up to continue. 5) Select the area you are going to. The area options appear by the activity. 6) If you have a guest, click blue "Yes" button when asked. Fill out the form. If you do not, click "No". Click blue "I Accept" button. (7) Click the blue "Confirm Checkin" button. *You should now be checked in.*

CHECKING OUT OF AN AREA

Check Out Page (left). Check Out Confirmation Page (right).

When leaving an area, users must check out to prevent military training interference and to ensure user safety and opportunity. Please check out promptly to open up that spot and let managers know you're safely out.

To Check Out Of An Area (1) Log in to your account. (2) Click the blue "Check-In/Check-Out" Button. (3) Click the red "Check Out" button. (3) If you or guest harvested game, click the blue "Yes" button. Fill out the form before continuing. Report all game. If you have no harvest, click "No". 4) Click blue "Confirm Check-out" button. *You should now be checked out.*

CONTACTS

Natural Resources Branch: For fish and wildlife game and management issues; forestry issues; hunting, trapping, fishing or woodcutting issues; or to report injured wildlife or nuisance wildlife, call (845) 938-2314 or (845) 938-7122

Outdoor Recreation Division (MWR): For iSportsman accounts issues, West Point hunting and fishing permits and guest pass issues, and boat/equipment rental questions, call (845) 938-2503 or (845) 938-8810.

Provost Marshall's Office (PMO): For issues incl. medical emergencies, fires, spills, vehicle accidents, etc. call Sgt's Desk at (845) 938-333 For game violations, call West Point Game Wardens (CLEOs) at (845) 590-1345.



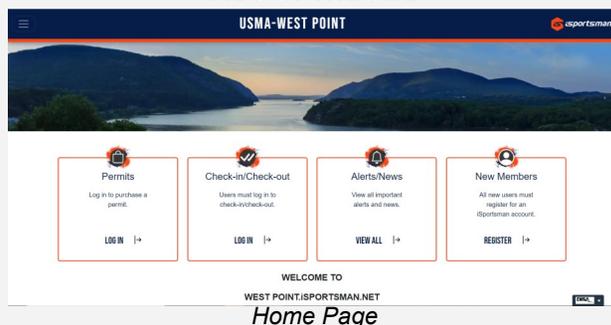
NATURAL RESOURCES BRANCH
 Building 667A Ruger Road
 West Point, NY 10996
 www.westpoint.isportsman.net
 (845) 938-7122, (845) 938-2314

OUTDOOR RECREATION DIVISION
 Building 681 Ruger Road
 West Point, NY 10996
 www.westpoint.armymwr.com
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WEST POINT ISPORTSMAN

West Point iSportsman is a website and web-based recreational program management system used to manage hunting, fishing, trapping, and firewood collection on the West Point Military Reservation. It is a valuable resource for users and managers alike and allows for a more efficient and enjoyable experience for the sportsmen community at West Point. It is our goal, in putting out this brochure to help its readers better understand Sportsman and take advantage of this resource, but this brochure is by not a comprehensive guide on every feature of the website. For more see the West Point iSportsman website.

ABOUT THE SITE



In August 2017, the West Point iSportsman website and user system went live. Combined, West Point iSportsman lets its users:

- (1) Purchase a permit** - to purchase a permit, a user must have an account. Under **Account**, new users can create an account using **New User Registration** (directed through a **New Users page** users should read) while return users can sign in via **Account Log-in**.
- (2) Check the availability of and check-in/check-out an area** - Under **Areas & Maps** above, users can see if Mine Torne Road, hunting, and fishing areas are open in **Areas**. The **Interactive Map** only shows hunting areas. To check-in/check-out users must login in to their accounts. To check area status, log-in is not required.
- (3) Get updates on regulations, news, and more** - Users may see news briefs on the **Home** page and more via **News** tab on the top navigation bar above. Under the **Resources** tab users can find links to the **Regulations, Reports, Brochures, Harvests, Photos, and Weather** pages.
- (4) Meet game reporting requirements** - All big game (bear, deer) must be reported but all harvest should be reported. Understanding what animals are taken allows Natural Resource Branch to better understand and sustainably manage fish and game populations and habitat.

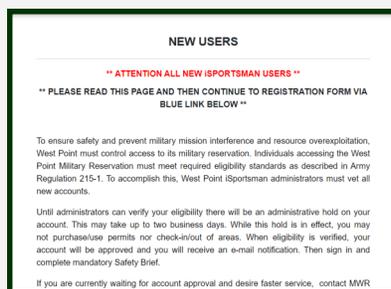
THE LINK

The West Point iSportsman website can be found at the following URL:

<https://westpoint.isportsman.net>

CREATING AN ACCOUNT

From the West Point iSportsman home page, either click 1) "Register" in the "New Members" card or 2) the menu icon in the upper left corner and "Accounts" and "New User Registration" on the dropdown menu to reach the New Users page. Then read page, learn Customer Type and read instructions for applying for an account.



New Users Page

Then scroll down and select blue New User Registration link. This will take you to the two page registration form. Fully complete, filling out every field (NY Permit # not required) and submit this form. Please note that incomplete applications will not be approved.

Pages 1 (left) and 2 (right) of application form.

It's easy to misplace or forget a username or password Users can always prompt iSportsman to email them this information. But to avoid the hassle, save this brochure as a fillable PDF or print it out. Then write your username and password in the section below.

MY ACCOUNT INFORMATION

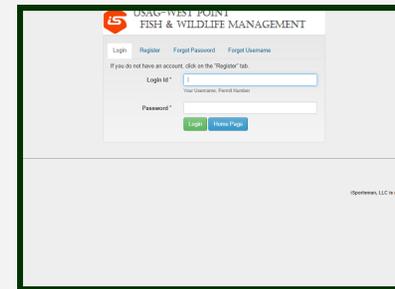
Username:

Password:

Once submitted, the registration form for the pending account goes to an approval/reapproval queue. An iSportsman administrator must vet and verify the user's eligibility before the account can be approved. Once approved, you will receive a two year validation and a confirmation email. Then you can log in to your account.

LOGGING IN TO AN ACCOUNT

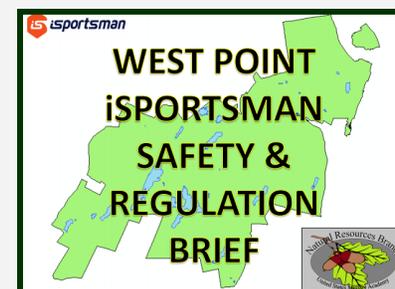
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Account Log In Page

MANDATORY SAFETY & REGULATORY BRIEF

Log in to to your account. Click on the "My Safety Brief" button. Click on the blue "USAG-West Point Safety Brief" link. Read the instructions and click on white "Start Presentation Objectives" button. Read the Objectives list. Click on the white "Acknowledge and Open Presentation Button". Press red play button and watch the video. Then answer "Yes" to the question and finally click the red "Done" button.



Mandatory Safety & Regulatory Brief

The Mandatory Safety & Regulatory Brief is a required annual validation. A user may not purchase permits nor check in to hunt or fish if he/she does not have a current Safety & Regulatory Brief validation. Once a user has completed the brief, he/she is given a validation good for 365 days. After that, the brief will need to be reviewed again and a new validation given to the user.